



MINUTES

CITY COUNCIL MEETING/WORK SESSION

MONDAY, APRIL 28, 2025, at 6:00 pm
LIBRARY PROGRAM ROOM • 808 S. 7TH AVE. SAFFORD, ARIZONA

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1. WELCOME AND CALL TO ORDER:

2. ROLL CALL:

COUNCIL PRESENT: Mayor Richard Ortega; Vice Mayor Arnold Lopez; Councilmembers Steve McGaughey; Luke Arbizo; Dusti Brantner; and Alma Flores

COUNCIL ABSENT: Councilman Brad Hemphill

STAFF PRESENT: John Cassella, City Manager; Eric Bejarano, Assistant City Manager; Troy Bingham, Finance Officer; Tyler Cluff, Police Captain; Beatrice Driver, City Clerk; Jessica Guzman, City Clerk Admin Asst.; Jaime Embick; P&CD Director; Lance Henrie, Public Works Director; Jace Elkins, City Engineer; Sam Napier, IT Officer; Mo Abdelmottelb, IT Support Specialist; Danielle Nelson, Human Resource Officer; Victoria Silva; Library Director; Cameron Atkins, Airport Manager; Morgan Seale, Water Division Manager; Raymond Osornio, Gas Department Manager; Patrick Anderson, Fire Chief

OTHERS PRESENT: Paul David; Kip Kempton; William Brandau

3. PLEDGE OF ALLEGIANCE: Vice Mayor Lopez

4. INVOCATION: Councilwoman Brantner

5. CITIZEN COMMENTS ON AGENDA ITEMS: None.

6. CITIZEN COMMENTS ON NON-AGENDA ITEMS: None.

MAYOR ORTEGA REQUESTED TO GO INTO EXECUTIVE SESSION TO DISCUSS ITEM #18.2 – COUNCILWOMAN FLORES MOTIONED TO GO INTO EXECUTIVE SESSION. COUNCILWOMAN BRANTNER SECONDED THE MOTION. MOTION PASSED. COUNCIL WENT INTO THE EXECUTIVE SESSION AT 6:02 PM. EXECUTIVE SESSION CLOSED AT 7:03 PM, RECONVENED INTO A REGULAR MEETING.

7. CLOSE REGULAR MEETING AND RECONVENE INTO A WORK SESSION AT 7:03 PM:

8. WORK SESSION:

1. BUDGET WORK SESSION: Seeking input and direction from the City Council regarding the preliminary FY 2025-2026 departmental budgets and additions.

Troy Bingham, Finance Director, presented to the Mayor and Council a Budget Work Session for discussion. (Complete presentation is attached below).

Mr. Bingham gave a brief description of what his presentation would consist of and noted that members of the Fire District were present to discuss the fire department budget since they pay dollar for dollar. He also gave a briefing on the schedule of events that staff are planning before adopting the final budget.

Mr. Bingham began his presentation with the Fire Department budget, he noted that this budget is the one department with the largest budget due to purchasing new fire trucks and the study on the existing facility. He also noted that the fire department is looking at grant funding for updates to the fire training center across the river. Mr. Bingham stated that the fire district is only funded through the fire levy, and they need to plan for the increase that the fire department is wanting to make. He then welcomed William Brandau to discuss the fire district. Mr. Brandau addressed the Council stating that he is an elected representative of the constituents within their fire district. He explained how unique Graham County is with Fire Service, stating that normally the rural places have paid fire departments, but in Graham County all the departments are volunteer. He commended Chief Anderson for his participation in the Fire District meetings and what he is proposing. Mr. Brandau stated that the Fire District did vote to support the purchase of the apparatus and also the funding for the fire training facility, but they had not voted yet on the new or upgrade of the department facility. He noted that a study is pending, then it will be up for debate with the Fire District. He added that as the Fire District they can only increase a very small amount annually on the fire tax levy, plus the constituents will also ask why so many funds are being spent. Mr. Brandau also noted that Graham County they are currently in the process of reviewing a state agreement with the Arizona State Forestry Department that would provide a cooperating agency relationship. He added that Safford is currently reviewing this, but Pima and Ft. Thomas have already signed. He stated this agreement will facilitate help when needed.

Chief Anderson addressed the Council next, speaking briefly on the fire training center and the work that he is doing along with other local agencies to search for funding with the help of Senator Ciscomani. No comments or questions from Council, Mr. Bingham continued with his presentation.

Mr. Bingham discussed the change of the position of a water analyst position, explaining that there will be a position removed from the water division of a water operator and will be reclassified as the utility analyst which will service all four of the utilities. Councilwoman Flores asked if there was a reason why this position was being removed from the water division. Mr. Bingham replied that it is because they have vacancies that would allow this. Councilwoman Flores stated that she feels like water already has difficulty filling the positions and now they are removing one of the positions.

Mr. Bingham replied that since they have had vacancies for so long and constant it was the easiest department to remove a position from, but that position will eventually be added back to the water division. Councilwoman Brantner asked if there was a physical body being taken from the water department, Mr. Cassella responded that there is a possibility of someone from the water department that may be interested in filling the position, but they would need to apply and follow the normal process.

Next, IT Officer, Sam Napier, presented the IT budget. He began by stating that this year staff would like to hire a consultant to conduct a technology audit. The goal would be to evaluate the security of the data and system and identify any vulnerabilities or risks, then recommend any improvements to the system. He added that they will also be utilizing free tools and programs offered through the AZ Department of Homeland Security site center for internet security and cyber security infrastructure security agencies. Additionally, he mentioned that the department's budget includes funds to replace patron PCs in the library and the addition of the residency card software and hardware system. Councilwoman Flores asked what the cost of the residency card software was. Mr. Napier replied that it depends on how many cards will be used. They initially planned for 2,000 cards but they are going to lower it to about 500 cards. Councilwoman Flores added that she hopes there is still an option for those residents that will still take their utility bill and not be turned away if they do not have a residency card. Mr. Cassella replied that he does not think residents would be turned away, they would be allowed to use the services. Councilwoman Brantner asked about updating the security and if that was the same security mentioned in the audit. Mr. Bingham replied that no, that he is talking about the overall network security of the city, the auditors finding was for the financial security of the financial software.

Mr. Bingham continued with his presentation, presenting the Fleet Department budget. He stated that there are still some final details they are completing for this budget, and he can get that to council with the exact details. He noted that the Fleet Manager will also be at a future meeting in May to give his fleet presentation.

Mr. Bingham next addressed the AMI budget, noting that they have a Capital Budget, which they have never had. He stated that back in 2013 they replaced every meter in the city both water, electric and some gas, but all of those meter replacements happened at the same time, which now they are all failing at the same time after the warranty period of 10 years. He stated that staff's plan is to divide the city up into 10 zones which would be about 886 meters of water, and they will replace those in fiscal year 2026. Mr. Bingham noted that that purchase would only be for the hardware, but buying the actual meter that connects to the census system would cost about a million dollars for both water, electric and gas to all be replaced at once. He added that he hopes to change these out in zones so that in 10 or 15 years they are not having to do the same process. Councilwoman Brantner asked about the reason of why these meters are failing. Mr. Bingham replied the meters have a useful life of 10 years and then they have

a prorated warranty on the water meters for an additional five years. Mr. Bingham added that electric meters only have a five-year warranty, and they have a prorated useful life that can go as long as 20 years. He added that the meters have a battery, and within that battery is what gives the reading for the meter, the battery can die for multiple reasons. He noted that if the battery dies during the warranty period, the City can send it back and get it replaced, but if it is after the warranty period there is no replacement, which is why they want to get ahead of the game and get these meters replaced. Vice Mayor stated that he would like to have a list of the reasons why the meters are failing.

Mr. Bingham continued his presentation addressing the proposed reclassifications of positions and allowed each department head to give a brief explanation of the reason for their proposed reclassifications.

After the reclassifications presentation was completed, the Council agreed that they would like to have these proposed reclassifications along with other new expenses be listed individually so they can vote on each one as part of the tentative budget.

Next HR Officer, Danielle Nelson, presented a review of the previously discussed wage increase for the water department (presentation attached below). This item was also decided to have as an individual line item to vote for during the tentative budget. John noted that the increase will be presented as it has been proposed at the \$4 increase, if they do not vote in favor of it, they can adopt as amended.

Mr. Bingham gave a brief recap on the budgetary outlook explaining what each includes, also explaining what the next steps are that will be presented by staff. The council also agreed that they would like to see the rate study before they proceed with adopting the tentative budget. Staff proposed a new schedule for the upcoming items at council meetings and decided on a budget work session for May 5th.

Work Session presentation was completed.

INFORMATION/DISCUSSION

9. CLOSE WORK SESSION AND RECONVENE INTO A REGULAR MEETING AT 8:47 PM:

10. NEW BUSINESS:

- 1. MINUTES: Request for Mayor and City Council to review and approve the April 14, 2025, Council Meeting Minutes.** Beatrice Driver, City Clerk, prepared the meeting minutes for the April 14, 2025, Council Meeting. No comments were made by the council.

Councilwoman Flores motioned to approve the April 14th meeting minutes.

Councilman McGaughey seconded the motion. Item passed unanimously by voice vote. **MOTION ADOPTED.**

- 2. SPENDING APPROVAL FOR FLOCK SAFETY CAMERAS: Request for approval from the Mayor and City Council to purchase equipment and services from Flock Safety Inc. for the Safford Police Department.** Tyler Cluff, Police Captain, presented to Mayor and Council a request to authorize the purchase of equipment and services from Flock Safety Inc. Captain Cluff stated that Safford

Police Department in collaboration with other local agencies applied for and was awarded an \$85K grant from the Border Assistance Fund. He added that this funding will cover the initial costs and licensing associated with the flock safety technology. The cameras will be installed at strategic locations throughout the City of Safford to enhance public safety and support intelligence-led policing. Captain Cluff stated that the awarded grant is for year one of flock safety contract, which includes installation and operation. He added that future funding will be pursued through additional grant applications.

Councilwoman Brantner asked Captain Cluff what the flock surveillance do. Captain Cluff responded that there is a combination, but with this grant the department is seeking LRP (License Plate Reader) cameras, which currently other agencies locally have. He stated that if they have reasonable suspicion, probable cause to associate a vehicle with criminal activity, it makes the vehicle searchable. He noted that the cameras do not just provide data of where everyone is going and doing, which is a common misconception. He also stated that there will be additional cameras for intersections and parks, along with live view cameras. Councilwoman Brantner asked Captain Cluff if he will need continued funding for the cameras, and what will happen in a year from now when the grant is up. Captain Cluff responded that if the Police Department didn't receive the grant next year, then they would definitely need to find the funding, but it would not be the same \$80k as this year, this is only the initial purchase of the equipment, and the year-to-year cost would be lower.

Vice Mayor Lopez asked if that meant if they did not receive the grant then they would have an added burden. Captain Cluff responded that it would either be that or they would have the company come and take down the cameras that would be able to be covered. Vice Mayor Lopez asked if the police department will bring this back next year for approval, Captain Cluff responded yes, they would know ahead of time whether or not they were going to be grant funded. Vice Mayor asked if there are different cameras, or if the same cameras have different functions. Captain Cluff replied that there are different cameras and explained the difference between the LRP cameras and the live view cameras. Vice Mayor stated that there are some people that have concerns about what is being done, and whether the police department was going to write a policy for this. Captain Cluff replied that the cameras are all criminal justice information sensitive so anything and everything that the department does is log tracked and there has to be a reason associated with it and a valid criminal justice reason, he added that for example he cannot just access the cameras and search his neighbor's car because he wants to, he has to have a valid criminal justice reason associated with it. Councilman Arbizo added that whenever this system is used, they have to put a reason as to why they are searching for the particular vehicle. Captain Cluff also added that every year the officers have to recertify in the sieges certification, which also requires them to take tests on the laws and requirements to run these different queries and searches. Vice Mayor asked again if they could make a policy on this, Captain Cluff replied that it would just follow state law. Vice Mayor Lopez stated that he is interested in a policy on this, and if they do not receive the grant next year that he is not sure that he would

want these to be part of the budget next year, but they will see how they work out this year.

John Cassella, City Manager, stated to the council that he wanted them to understand that this is for the use of the grant money to install these cameras, but in the future if there is no grant received then they would need to approve to fund these cameras, adding that it does not make sense to have the cameras mounted and then not continue to fund them to keep them functional.

Councilman McGaughey motioned to approve the spending of the grant money spending for the flock safety cameras. Councilman Arbizo seconded the motion. Vice Mayor Lopez asked if the motion was for the grant spending only because there were two different things said. Councilman McGaughey replied that his motion is for spending the grant money for the flock cameras for this year. Motion passed unanimously by voice vote. **MOTION ADOPTED.**

3. WAREHOUSE PURCHASE FROM DANA KEPNER: Request for the Mayor and City Council to authorize an over \$60,000 warehouse purchase of electric meter in anticipation of FY2026 meter replacement project.

Troy Bingham, Finance Director, presented a request to Mayor and Council for authorization to purchase of over \$60k for electric meters for the warehouse. Mr. Bingham stated that this purchase is specifically for electric meters and the lead time electric meters is a little longer, but they do have batch processing of all the meters to have a setup for them that is specifically for the electric meters to the City of Safford, adding that it may take three to nine months. Mr. Bingham stated that the total cost for these meters will be \$183,405.28 and that this purchase will put the meters in the warehouse, preparing for when the meters need to be used.

Councilman McGaughey asked why the title of the communication from stated \$60k and not the \$183k. Mr. Bingham explained that he made the title this way since he only needs council approval when the purchase is over \$60k but noted that the actual amount of the purchase is included in the council communication form. Councilman McGaughey and Councilwoman Brantner both agreed that it as misleading and they would rather have the real amount listed if it is going to be in the title.

Councilwoman Brantner motioned to approve the purchase for the electric meters from Dana Kepner. Councilman McGaughey seconded the motion. Item passed unanimously by voice vote.

MOTION ADOPTED.

11. CONTRACTS/AGREEMENTS/BIDS

1. 14th AVENUE PAVEMENT REHAB: Request for Mayor and City Council to award a construction contract to CKC Construction & Materials LLC, from Safford, Arizona, for the 14th Avenue Pavement Rehabilitation project. (CIP No. ST2501)

Jace Elkins, City Engineer, presented a request to Mayor and Council for approval of the bid award to CKC Construction for CIP No. ST2501. Mr. Elkins explained the process of the bid and the two bids that were received from Sunland Asphalt and CKC Construction. He explained that staff had decided on awarding CKC

Construction with the job being that they were the lowest bidder and qualified to complete the job.

Councilman McGaughey motioned to approve the bid award to CKC Construction for \$423,466.25. Vice Mayor Lopez seconded the motion. Item passed unanimously by voice vote. **MOTION ADOPTED.**

12. RESOLUTIONS:

- 1. RESOLUTION R25-014 INTENT TO REIMBURSE FOR ANY LEASE PURCHASED VEHICLES IN FY2026:** Request for the Mayor and City Council to approve resolution R25-014 a resolution that declares the City's intent to reimburse the City for any lease purchased vehicles it purchases for FY2026 Troy Bingham, Finance Director, presented a request for Mayor and Council to approve resolution R25-014, which declares the City's intent to reimburse themselves for any leased purchased vehicles that are purchased for Fiscal Year 2026.

Mr. Bingham explained that this resolution was brought for approval due to there being two vehicles that were ordered through Kempton Chevrolet which were supposed to be in after July 1st, however they arrived early and were paid for with the current budget. He added that the City intends to reimburse itself for this purchase once the new year begins but they need this resolution in place to be compliant with the IRS.

Mayor Ortega asked if this resolution needs to be renewed every year. Mr. Bingham responded that he does intend to do this every year so that he has flexibility, and he does not have to get into the debt market.

Councilman McGaughey motioned to approve Resolution R25-014 for any lease purchase. Councilwoman Flores seconded the motion. Item passed unanimously by voice vote. **MOTION ADOPTED. READ INTO THE MINUTES BY THE CLERK.**

13. ORDINANCES:

- 1. ORDINANCE 025-005 AMENDMENT TO TITLE 17 ZONING, CHAPTER 17.12.250 METAL STORAGE CONTAINER BOXES:** Request for Mayor and City Council for a first read of Ordinance 025-005, an Ordinance of the City of Safford, Graham County, Arizona amending Title 17 Zoning, Chapter 17.12.250. Metal Storage Container Boxes, to effectively balance the need for storage solutions while preserving community aesthetics, safety and zoning integrity. Jaime Embick, P&CD Director, presented a request for Mayor and Council to approve a first reading of ordinance O25-005 for the amendment to Title 17, Zoning. Ms. Embick explained that the amendment would effectively balance the need for storage solutions while preserving community aesthetics, safety and zoning integrity. She noted that Council did have a work session on this item. She added that staff discussed the upcoming general plan update and discussed the setbacks for metal storage container boxes with the fire chief and the chief stated the setbacks can be less than seven feet for these containers. She also added that staff recommends that once the legislative session is complete and SB1229 is amended, passes or fails, the City may look at setback regulations in their entirety. As of April 16th, 2025, SB1229 only applies to municipalities with populations greater than

70,000. She also noted that she checked before the meeting and there had been no change. Ms. Embick then noted the amendments made to the code, by referencing the redline version of the code.

Councilwoman Flores motioned to approve the first read of Ordinance O25-005. Councilwoman Brantner seconded the motion. Item passed unanimously by voice vote.
FIRST READING, MOTION ADOPTED. READ INTO THE MINUTES BY THE CLERK.

14. FINANCE REPORTS:

- 1. P-CARD REPORTS:** Councilwoman Brantner commented on the P-Card Report that she appreciates employees providing more detail on their purchases, but that she feels that unless there is a critical emergency, that she does not see that there would be any parts that cannot wait a day for. She added that if there is a Fleet Manager, they should be scheduling this, so he knows what vehicles are coming in that week. Additionally, she stated that they are trying to help the local economy and shop locally, but she sees purchases over and over at O'Reilly's, being that they know Napa has it and that they have announced a gazillion times on the radio that they can have parts within 24 hours. She stated that she keeps asking about this and she is continuously told that employees are asked to shop locally, but when is it going to stop just asking and have some action on this matter. Mr. Bingham responded that he spoke with the Fleet Manager, and they hope with the new fleet software they have proposed for the next fiscal year, they will have the capability to document why they are choosing O'Reilly's and what the actual timing for Napa is parts. Vice Mayor Lopez commented that he has been asking for years, and that he feels they are common parts like filters, brake pads, things like that and some of this stuff should be in stock at the warehouse. He also stated that he would like the report to include when the parts are purchased, if an employee picked them up or if the store delivered. Mr. Bingham stated that he will remind employees not to shop at O'Reilly's, Vice Mayor responded that they can buy from there if they have a better deal. Councilman McGaughey stated that he spoke with the Fleet Manager and that he stated that with O'Reilly's he can get a part in three hours or wait three days with the other store, plus O'Reilly's has the part for a cheaper price. Mr. Bingham stated that that is the info he has asked the Fleet Manager to document this. Councilwoman Brantner stated that there should be a schedule, so he knows what is coming in. Mr. Bingham stated that he does have a process where he takes the vehicles every three months, and he doesn't know the status of the vehicles until they are up, and he conducts an inspection. Mr. Bingham asked for clarification on purchasing from O'Reilly's, Mayor Ortega stated that the Fleet Manager should use his good judgment and leave it up to him. Vice Mayor added that it is not a never use O'Reilly's. Councilwoman stated to shop locally.
- 2. REVENUE OVER \$5,000**
- 3. EXPENSES OVER \$5,000**

15. **ANNOUNCEMENT OF CURRENT EVENTS:** The Mayor or any member of the Council may at this time present a summary of current events. However, no discussion shall take place on such items except for clarifying comments related to substance, time, and location.
16. **REQUEST FUTURE AGENDA ITEMS:** Any member of City Council may request that an item be placed on the agenda for a regular meeting of the City Council per City of Safford Code. If necessary, Council may have a discussion and take action to determine if an item may be placed on an agenda for an upcoming City Council meeting.
17. **CLOSE REGULAR MEETING AND RECONVENE INTO EXECUTIVE SESSION @ 9:23 PM:** Councilman McGaughey motioned to go into Executive Session after a five-minute break. Councilwoman Brantner seconded the motion. Motion passed unanimously by voice vote.
18. **EXECUTIVE SESSION:**
PURSUANT TO ARIZONA REVISED STATUTES §38-431.03(A)(1-9). THE CITY COUNCIL MAY ADJOURN EXECUTIVE SESSION AND ENTER OPEN SESSION TO TAKE ACTION:
 1. The City Council will meet with the City Attorney and City Manager for discussion, consideration and legal advice on purchase of real property. (Staff, Lance Henrie) (Arizona Revised Statutes § 38-431.03(A)(3)(7) **INFORMATION/DISCUSSION**
 2. The City Council will meet with the City Attorney and City Manager for discussion, consideration and legal advice on a legal contract. (Staff, John Cassella and Cameron Atkins) (Arizona Revised Statutes § 38-431.03(A)(3)(4) **INFORMATION/DISCUSSION**
19. **CLOSE EXECUTIVE SESSION AND RECONVENE INTO THE REGULAR MEETING @ 9:36 PM:**
20. **NEW BUSINESS:**
 1. **APPROVAL OF EMERGENCY ORDINANCE O25-006 AUTHORIZING TEMPORARY FEES AND EMERGENCY PURCHASING AUTHORITY TO SUSTAIN AVIATION FUEL AVAILABILITY AT THE SAFFORD REGIONAL AIRPORT (1LT DUANE SPALSBURY FIELD):** Request for Mayor and City Council to consider an emergency ordinance authorizing temporary fees and emergency purchasing authority to sustain aviation fuel availability at the Safford Regional Airport Cameron Atkins, Airport Manager, presented a request to Mayor and Council to approve Emergency Ordinance O25-006, authorizing temporary fees and emergency purchasing authority to sustain aviation fuel at the Safford Airport. Mr. Atkins explained that due to changes in the FBO at the Airport, the City of Safford needs to declare an emergency to maintain operations at the airport on an interim basis.

Councilman McGaughey motioned to approve the emergency ordinance O25-006. Councilwoman Flores seconded the motion. Item passed unanimously by voice vote. **MOTION ADOPTED. READ INTO THE MINUTES BY THE CLERK.**

- 2. INTENT TO ESTABLISH, INCREASE, AND ELIMINATE AIRPORT FEE IN RESPONSE TO FBO TRANSITION: Request for Mayor and City Council to consider changes of airport fees for posting of intent to the City website.** Cameron Atkins, Airport Manager, presented a request to Mayor and Council to approve the intent to establish, increase, and eliminate airport fees in response to the FBO transition. Mr. Atkins stated that due to the change in FBO, the City of Safford needs to establish fees for these services to maintain the operations at the airport on an interim basis, adding that staff will return to the council in July 2025 to formally adopt these fees. Mr. Atkins noted that he attached the current fees and the redline version of the proposed fees was sent to Council (attached below).

Councilman McGaughey motioned to approve the Intent to Establish, Increase and Eliminate Airport Fees as amended. Councilwoman Brantner seconded the motion. Item passed unanimously by voice vote.

MOTION ADOPTED.

- 21. ADJOURNMENT:** Councilman McGaughey motioned to adjourn the meeting. Councilwoman Brantner seconded the motion. Item passed unanimously by voice vote. Meeting adjourned at 9:40 PM.



Richard Ortega, Mayor

ATTEST:



Beatrice C. Driver, CMC, City Clerk

STATE OF ARIZONA)
) ss
COUNTY OF GRAHAM)

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the City Council Meeting Minutes of the Safford City Council Meeting, Graham County, Arizona held Monday, April 28, 2025, and approved at a Regular Council Meeting held on Monday, May 12, 2025. I further certify the meeting was duly called, held, and that a quorum was present.


Beatrice C. Driver, CMC, City Clerk

May 12, 2025
Date



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Captain Tyler Cluff
SUBJECT: Spending approval for Flock Safety Cameras
DATE: Monday, April 28, 2025, at 6:00 p.m.

Purpose

The Safford Police Department seeks approval from the Mayor and City Council to purchase equipment and services from Flock Safety Inc. This purchase will be fully reimbursed through a one-year border assistance grant provided by the Arizona Department of Public Safety. Staff recommends approval of this expenditure.

Strategic Goals

Quality of life – public safety

Background

The Safford Police Department, in collaboration with other local agencies, applied for and was awarded an \$85,000 grant from the border assistance fund. This funding will cover the initial costs and licensing associated with Flock Safety's technology. The department plans to install Flock Safety cameras at key locations throughout the city to enhance public safety and support intelligence-led policing.

Flock Safety is a nationally recognized provider of real-time surveillance and license plate reader (LPR) cameras, offering access to an extensive information-sharing network. The proposed installation will integrate with existing surveillance infrastructure used by neighboring agencies, further strengthening regional law enforcement efforts.

A sole-source justification letter is attached, outlining Flock Safety's unique ability to meet the department's operational requirements. The company is an industry leader in LPR and surveillance technology, with established networks that facilitate real-time data sharing, thereby enhancing both public and officer safety.

Local agencies, including the Safford Police Department, have successfully utilized Flock Safety cameras in investigations involving homicides, human smuggling, child exploitation, theft, burglary, and other criminal activities.

Financial Analysis

- Grant Amount Awarded: \$85,000
- Year 1 Cost of Flock Safety Contract: \$80,734

The contract is renewable on an annual basis. Possible future funding will be pursued through additional grant applications.

Staff Recommendation

Staff recommends that the City Council approve the contract with Flock Safety and authorize the expenditure of \$80,734 from the awarded grant funding.

Attachments

- Flock Safety Invoice
- Sole Source Letter



SAFFORD POLICE DEPARTMENT



EXCEED EXPECTATIONS

523 S. 10th Avenue
Safford, Arizona 85546
Phone: 928-432-4100
Fax: 928-348-3189

03/18/2025

To Mayor and Council,

Subject: Sole Source Purchase for License Plate Readers, Surveillance Cameras, and Online System Use

This letter serves as a formal request for approval to proceed with a sole source purchase from Flock Safety Group for license plate readers, surveillance cameras, and the contracting of their online system. The total cost for this purchase is \$80,734.

Flock Safety is a recognized leader in providing advanced surveillance and license plate reader technology, with a proven track record in supporting intelligence-led policing. After thorough review, we have determined that Flock Safety's system best aligns with the needs of the Safford Police Department, and we believe their solution provides the best value and effectiveness.

Several key reasons justify this sole source purchase:

1. **Industry Leadership and Reputation:** Flock Safety is a major provider of license plate readers and surveillance cameras nationwide, with a strong reputation for success in enhancing public safety through intelligence-led policing. Their systems have been proven effective in numerous agencies across the country.
2. **Established Network for Information Sharing:** Flock Safety's extensive network of users provides invaluable opportunities for information sharing. This network will enable us to collaborate with other law enforcement agencies, expanding our ability to solve crimes and protect our community.
3. **Local Adoption and Familiarity:** Other local agencies are already using Flock Safety's systems, creating a collaborative environment for data sharing and investigation. Additionally, our officers are already familiar with the Flock platform, minimizing the need for extensive training and ensuring a quicker integration into daily operations.

Given these factors, Flock Safety's products are the most suitable for the Safford Police Department, ensuring both operational efficiency and effectiveness in maintaining public safety.



SAFFORD POLICE DEPARTMENT



EXCEED EXPECTATIONS

523 S. 10th Avenue
Safford, Arizona 85546
Phone: 928-432-4100
Fax: 928-348-3189

We respectfully request approval to proceed with this sole source purchase from Flock Safety, understanding that it is in the best interest of the department and the community we serve.

Thank you for your consideration. Should you require any additional information, please feel free to contact me directly.

Sincerely,
Tyler Cluff
Captain
Safford Police Department



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Troy Bingham, Finance Director
SUBJECT: Over \$60,000 Warehouse Purchase from Dana Kepner for Electric Meters for FY2026
DATE: Monday, April 28, 2025 at 6:00 p.m.

Purpose:

This is a request for the Mayor and City Council to authorize a over \$60,000 warehouse purchase of electric meter in anticipation of FY2026 meter replacement project.

Strategic Goals:

Infrastructure Development and Maintenance

Background:

In 2013, the City of Safford installed Sensus meters for its customers from Dana Kepner Company, Inc. in Colorado. Dana Kepner Company, Inc. is exclusive dealer for the Southwest of the Sensus meters and part replacements.

Those 2013 meters had a 5-year warranty, and were expected to have a useful life of 5-20 years. Sensus meters allow our meter reading to occur remotely, which is an operational savings from not having to proximity or manually read meters monthly for our roughly 4,000 residences and commercial customers inside Safford's city limits.

Analysis:

Meters should start to fail and will be replaced on a 10-year rotating cycle by the City's AMI and Electric departments. Purchasing through the warehouse allows AMI/Electric to buy and receive these orders in bulk.

Warehouse needs to place a large order for 628 meters to start the FY2026 AMI project for the next year. The cost of a meters range from 242.73 to 733.90 each. The total order would be \$183,405.28. The FY2026 Meter Replacement Project has sufficient budget to cover these meters.

Recommended Action:

Staff recommends the Mayor and City Council approve the warehouse purchase for \$183,405.28 to Dana Kepner Company, Inc. (a division of Core and Main) for electric meters.

Attachments:

Quote from Dana Kepner Company Inc.



Bid Proposal for Sensus Electric Meters

CUSTOMER	CITY OF SAFFORD PO BOX 272 SAFFORD, AZ 85548	Job Sensus Electric Meters Tucson, AZ Bid Date: 04/30/2025 Bid #: 4145461
	Sales Representative Frank Howe (M) 520-990-4168 (T) 520-624-7180 Frank.Howe@coreandmain.com	Core & Main 1185 West Glenn Tucson, AZ 85705 (T) 5206247180
CONTACT		
NOTES		



Bid Proposal for Sensus Electric Meters

CITY OF SAFFORD**Job Location:** Tucson, AZ**Bid Date:** 04/30/2025**Core & Main Bid #:** 4145461**Core & Main**

1185 West Glenn

Tucson, AZ 85705

Phone: 5206247180**Fax:** 9999999999

Seq#	Qty	Description	Units	Price	Ext Price
10		SENSUS RESIDENTIAL METERS			
20		ALL METERS QUOTED WITH ADDITIONAL 4 YR WARRANTY			
30	4	ELEC MTR, 1S, CL200, 120V	EA	285.68	1,142.72
		STRATUS IQ+, REMOTE DISCONNECT DISCONNECT			
50	564	ELEC MTR, 2S, CL200, 240V,	EA	242.73	136,899.72
		STRATUS IQ+, REMOTE DISCONNECT			
70	4	ELEC MTR, 3S, CL20, 240V,	EA	255.11	1,020.44
		STRATUS IQ+			
90	12	ELEC MTR, 4S, CL20, 240V,	EA	276.51	3,318.12
		STATUS IQ+			
SUBTOTAL					142,381.00
110		SENSUS C & I METERS			
120	4	ELEC MTR, 45S, CL20, 480V, ACL	EA	733.90	2,935.60
		ACLARA KV2C, REACTIVE			
140	4	ELEC MTR, 36S, CL20, 480V,	EA	733.90	2,935.60
		ACLARA KV2C, REACTIVE			
160	12	ELEC MTR, 9S, CL20, 480V,	EA	716.62	8,599.44
		ACLARA KV2C, REACTIVE			
180	8	ELEC MTR, 12S, CL200, 120V,	EA	266.68	2,133.44
		STRATUS IQ+, REMOTE DISCONNECT			
200	16	ELEC MTR, 16S, CL200, 480V, AC	EA	716.62	11,465.92
		ACLARA KV2C, REACTIVE			
SUBTOTAL					28,070.00
Sub Total					170,451.00
Tax					12,954.28
Total					183,405.28

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Jace Elkins, City Engineer
SUBJECT: 14th Avenue Pavement Rehabilitation - Award Construction Contract (CIP No. ST2501).
DATE: Monday, April 28th, 2025, at 6:00 p.m.

Purpose:

This is a request for Mayor and City Council to award a construction contract to CKC Construction & Materials LLC, from Safford, Arizona, for the 14th Avenue Pavement Rehabilitation project (CIP No. ST2501).

Strategic Goals: Infrastructure Maintenance

Background:

This project is funded by the HURF, Auto Lieu, and sales tax funds with a budgeted amount of \$500,000.00.

The 14th Avenue Pavement Rehabilitation project will consist of milling two-inches of existing asphalt and replacing with 2-inches of new asphalt from Relation Street to El Paso Boulevard.

The project was advertised, and bidders solicited in accordance with A.R.S. Formal Bidding Procedures. A Notice for Invitation to Bid was published in the local newspaper. A pre-bid conference was held on March 19, 2025, and was attended by one prospective bidder.

On April 3, 2025, the City Clerk received two bids that were publicly read with the following results:

Company	Bid Amount
Sunland Asphalt	\$486,876.00
CKC Construction & Materials LLC	\$423,466.25

Analysis:

The 14th Avenue Pavement Rehabilitation project is in the City's Capital Improvement Plan (CIP) for fiscal year 2025.

Project Recap (14th Avenue Pavement Rehabilitation):

Item	Total Amount
2025 Budget	\$ 500,000.00
CKC Construction & Materials LLC	\$ 423,466.25

Recommendation:

Staff has found that the lowest bid submitted by CKC Construction & Materials LLC is the lowest responsive bidder and is qualified to complete the work, as specified for this project. Therefore, staff is recommending the contract award for the construction of the 14th Avenue Pavement Rehabilitation project to CKC Construction & Materials LLC in the amount of \$423,466.25 and allow the City Manager, or his designee, to execute contract change orders not to exceed 10% of the construction contract value, if in the best interest of the City to do so.

Attachments:

Bid Summary

BID OPENING SUMMARY: 14TH AVENUE PAVEMENT REHABILITATION: FROM RELATION STREET TO EL PASO BOULEVARD, NIB #ST2501

LOCATION:	City Clerk's Office @ City Hall: 717 W. Main St., Safford, AZ 85546	ADDENDUMS:	03
ADVERTISED:	EAC, March 5, 12, 19, 2025 & COS official website	BID OPENING DATE:	Thursday, April 3, 2025
PRE-BID CONFERENCE:	Wednesday, March 19, 2025 @ 10 AM local	BID OPENING TIME:	2 PM local
ITB NUMBER:	ST2501	PROJECT NUMBER:	ST2501

BIDDER	DATE BID RECEIVED	TIME BID RECEIVED	TOTAL BID AMOUNT
1. Sunland Asphalt	4/3/25	1:34 PM	\$486,876.00
2. CKC Construction	4/3/25	1:53 PM	\$423,466.25
3.			
4.			
5.			
6.			
7.			
8.			

Opener's Signature: _____

Date: 4/3/2025

Signatures of those present:

City Clerk

Beatrice C. Draper
[Signature]
[Signature]

[Signature]
David Powell



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Troy Bingham, Finance Director
SUBJECT: Resolution R25-014 Intent to Reimburse the City for Any Lease Purchased Vehicles in FY2026
DATE: Monday, April 28, 2025, at 6:00 p.m.

Purpose:

This is a request for the Mayor and City Council to approve resolution R25-014 a resolution that declares the City's intent to reimburse the City for any lease purchased vehicles it purchases for FY2026

Strategic Goals:

Financial Management

Background:

Cities use an "Intent to Reimburse Yourself for Leasing Resolution" primarily to comply with IRS regulations when they plan to use tax-exempt financing (such as lease-purchase agreements) for a purchase but initially pay for expenses with their own funds. Here's why they do it:

IRS Compliance (Reimbursement Regulations) – The IRS requires cities to adopt an official resolution stating their intent to reimburse themselves for certain expenditures before entering into lease-purchase agreements. This ensures that expenses paid before the financing is secured remain eligible for reimbursement.

Preserving Tax-Exempt Status – If the city wants to issue tax-exempt lease financing later, this resolution ensures that early expenses can still qualify under the tax-exempt status, preventing potential legal or tax issues.

Financial Flexibility – Cities often need to start receiving vehicles before securing final financing. By adopting this resolution, they can use their existing funds upfront and later reimburse themselves once the financing is in place.

In short, this resolution allows a city to move forward with urgent expenses while maintaining the ability to use tax-exempt financing later without jeopardizing eligibility.

Analysis:

The vehicle replacement plan and purchase are being finalized in the FY2026 Budget, but due to order windows from the manufacturer, orders and purchases will occur prior to securing financing so this resolution is needed.

Recommended Action:

The Mayor and Council approve the resolution R25-014 declaring the City's intent to reimburse the City for any lease purchased vehicles in FY2026.

Attachments:

Resolution R25-014 Intent to Reimbursement the City for Any Lease Purchased Vehicles in FY2026

REIMBURSEMENT RESOLUTION NO. R25-014

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAFFORD REGARDING ITS INTENTION TO ISSUE TAX-EXEMPT OBLIGATIONS

WHEREAS, the City Council of the City of Safford (the “City”) desires to finance the costs of acquiring certain vehicle leases as provided in Exhibit A hereto and incorporated herein (the “Project”);

WHEREAS, the City intends to finance the acquisition of the Project or portions of the Project with the proceeds of the tax-exempt debt, including leases, the interest upon which is excluded from gross income for federal income tax purposes (the “Obligations”);

WHEREAS, prior to the issuance of the Obligations the City desires to incur certain capital expenditures (the “Expenditures”) with respect to the Project from available moneys of the City; and

WHEREAS, the City Council has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the City for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAFFORD DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

- Section 1. The City hereby states its intention and reasonably expects to reimburse Project costs incurred prior to the issuance of the Obligations with proceeds of the Obligations. Exhibit A describes either the general character, type, purpose, and function of the Project, or the fund or account from which Project costs are to be paid and the general functional purpose of the fund or account.
- Section 2. The reasonably expected maximum principal amount of the Obligations is \$2,000,000.
- Section 3. This resolution is being adopted on or prior to the date that the City will expend moneys for the portion of the Project costs to be reimbursed from proceeds of the Obligations.
- Section 4. The City will make a reimbursement allocation, which is a written allocation that evidences the City’s use of proceeds of the Obligations to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The City recognizes that exceptions are available for certain “preliminary expenditures,” costs of issuance, certain de minimis amounts and expenditures for construction projects of at least 5 years.
- Section 5. Each Expenditure will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of

the date of the Expenditure), (b) a cost of issuance with respect to the obligation, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the City so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the City.

Section 6. This resolution is consistent with the budgetary and financial circumstances of the City, as of the date hereof. No moneys from sources other than the Obligation issue are, or are reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside by the City (or any related party) pursuant to their budget or financial policies with respect to the Project costs. To the best of our knowledge, this Board is not aware of the previous adoption of official intents by the City that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax- exempt obligations have not been issued.

Section 7. This resolution is adopted as official action of the City in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of City expenditures incurred prior to the date of issue of the Obligations.

Section 8. All the recitals in this Resolution are true and correct and this City Council so finds, determines and represents.

ADOPTED, SIGNED AND APPROVED this day of 28 day of April, 2025

Richard Ortega, Mayor

ATTEST:

APPROVED AS TO FORM:

Beatrice Driver
City Clerk

Tim A. Stratton
Attorney

CERTIFICATION

STATE OF ARIZONA,)

County of Graham) ss

I hereby certify the attached to be a true and correct copy of Resolution No. R25-014 approved after a proper motion and second, at the April 28, 2025 Regular City Council Meeting of the City of Safford, Graham County, Arizona and said meeting was attended by a quorum of Council Members.

Dated this 28th day of April 2025

Beatrice Driver
City Clerk

EXHIBIT A

The Project consists of the acquisition of certain vehicles for the City for FY2026.



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Jaime Embick, Planning and Community Development Director
SUBJECT: First Read for Ordinance 025-005 Amendment to Title 17 Zoning, Chapter 17.12.250., Metal Storage Container Boxes, of the Safford Municipal Code
DATE: Monday, April 28, 2025, at 6:00 p.m.

Purpose: Request for Mayor and City Council for a first read of Ordinance 025-005, an Ordinance of the City of Safford, Graham County, Arizona amending Title 17 Zoning, Chapter 17.12.250. Metal Storage Container Boxes, to effectively balance the need for storage solutions while preserving community aesthetics, safety and zoning integrity.

Strategic Goals: Growth and Development

Background: After receiving a variance application for metal storage container boxes in a commercial area, staff reviewed the current regulations regarding the use of metal shipping containers for storage within the City of Safford and requested a review of the existing regulations. The Mayor and City Council held a work session to discuss the topic on April 14, 2025.

After discussing the upcoming General Plan update and setbacks at the work session, staff discussed the setbacks for metal storage container boxes with the Fire Chief. The Chief stated that setbacks can be less than seven feet for these containers. Staff recommends that once the legislative session is complete and SB1229 is amended, passes or fails, the City may look at setback regulations in their entirety. As of April 16th 2025, SB1229 only applies to municipalities with populations greater than 70,000.

Analysis: Municipalities across Arizona regulate the use of metal shipping containers through zoning laws and building codes. These regulations typically address placement, appearance, duration of use, and permitting requirements. A review of other Arizona cities and counties shows a variety of approaches, many of which align with Safford's current standards.

- **Placement and Setbacks:** Many municipalities require adherence to setback requirements, ensuring containers are placed at a reasonable distance from property lines and other structures. Coconino County mandates compliance with zoning district development standards, including setbacks and separation requirements.

- **Appearance and Maintenance:** To maintain community aesthetics, some jurisdictions require that containers be painted in neutral or earth-tone colors and be free of advertising. The City of Eloy, for example, requires that shipping containers be screened from public view and maintained in good condition.
- **Duration and Permitting:** Some jurisdictions differentiate between temporary and permanent use. Coconino County allows temporary use for up to 18 months with an administrative permit, while permanent installations in residential zones require additional approvals.
- **Zoning Restrictions:** Some municipalities prohibit shipping containers in residential, commercial, or mixed-use zones unless used temporarily, such as during construction. Marana limits shipping containers in these zones to a maximum of 30 days for temporary use.
- **Special Considerations:** Additional regulations often address utilities, stacking, and anchoring. Coconino County prohibits utilities in shipping containers and imposes safety requirements.

Recommendation: Staff recommends a first reading of Ordinance O25-005 for adoption on May 12, 2025.

Attachments:

1. Ordinance 025-005
2. Exhibit A

ORDINANCE NUMBER O25-005

AN ORDINANCE OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, AMENDING TITLE 17 ZONING, CHAPTER 17.12.250., METAL STORAGE CONTAINER BOXES, TO STREAMLINE AND UPDATE THE DEVELOPMENT REGULATIONS WITHIN THE CITY OF SAFFORD.

WHEREAS, in accordance with A.R.S. 9-462.01, the Safford City Council may adopt by ordinance, a change or amendment to the land use regulations and provisions as set forth in the Zoning Code and public health and safety regulations and provisions in the City Code of the City of Safford;

WHEREAS, the Safford City Council deems it necessary to update certain regulations regarding the zoning and use of property to facilitate organized development and protect the health, safety and welfare of the City of Safford residents;

WHEREAS, the Safford City Council wants to effectively balance the need for storage solutions while preserving community aesthetics, safety and zoning integrity;

WHEREAS, the effective date of the amendment shall be June 11, 2025, or upon completion of publication and posting as provided by law, whichever is later.

NOW THEREFORE BE IT ORDAINED, by the Mayor and City Council of the City of Safford, Graham County, that TITLE 17 ZONING, CHAPTER 17.12.250., METAL STORAGE CONTAINER BOXES, be amended by updating the appropriate sections as stated in Exhibit A attached hereto, a copy of which shall be kept on file at the office of the Safford City Clerk at 717 W. Main Street, Safford, Arizona, together with an electronic copy as required by A.R.S. Section 9-802.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL of the City of Safford this 12th day of May 2025, with an effective date upon the completion of publication and posting as required by law or June 11, 2025, whichever is later.

Richard Ortega, Mayor, City of Safford

ATTEST:

APPROVED AS TO FORM:

Beatrice Castro Driver, City Clerk

William J. Sims, III, City Attorney

STATE OF ARIZONA)

) ss

County of Graham)

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number O25-005 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a regular council meeting held May 12, 2025, with an effective date of June 11, 2025. A quorum of the Council was present at the meeting.

Beatrice Castro Driver, City Clerk

Date

Sec. 17.12.250. Metal storage container boxes.

- A. The purpose of this section is to establish the criteria, process, rules and standards for the use of metal storage container boxes.
- B. Metal storage containers are defined as prefabricated, portable metal containers used for storage of personal property.
- C. Metal storage containers as a permanent use in the A-R, R-2, R1-6, R1-10, C-MH and MHD zones.
 - 1. ~~Up to two 160 square foot~~Up to 320 square feet of metal storage containers may be established with an approved building permit subject to the following standards:
 - a. There shall be no signage on the metal storage container.
 - b. The only utilities permitted shall be communications and electricity for lights and outlets, i.e., there shall be no plumbing or mechanical. The addition of electricity requires an electric permit.
 - c. All containers shall be painted and maintained ~~either to match the primary structure color or an pre-approved~~ earth tone color consistent with the surrounding terrain prior to placement.
 - d. Metal storage containers are required to be located in the rear yard only and meet all development standards of the zoning district in which they are located including setbacks, building separation and structure height.
 - e. Use of the unit is for the storage of personal effects owned by the property owner or tenant. There shall be no commercial use of the unit, for example rental of the unit to people not residing on the property.
 - f. The unit shall not be used for residential use or for the keeping of animals.
 - g. Nothing shall be stored on top of the unit.
 - h. Metal storage units shall not be stacked, one on top of the other.
 - 2. Any deviations from these standards may be approved through the approval of a variance by the board of adjustment.
- D. Metal storage containers as a permanent use in the C-1, C-2, C-3, I-1, and I-2 zones.
 - 1. ~~The equivalent of one 320 square foot metal~~Metal storage containers ~~(for example two eight feet by 20 feet containers or one eight feet by 40 feet)~~ may be established with an approved building permit subject to the following standards:
 - a. There shall be no signage on the metal storage containers.
 - b. Electric and communications utility may be permitted as part of the building permit.
 - c. All containers shall be painted and maintained ~~either to match the primary structure color or an pre-approved~~ earth tone color.
 - d. Metal storage containers are required to meet all development standards of the zoning district in which they are located including setbacks.
 - e. Metal storage containers shall be screened from public view with landscaping or an opaque wall or fence.
 - 2. Any deviations from these standards may be approved through the approval of a variance by the board of adjustment.

-
- E. Metal storage containers as a temporary use during construction in the A-R, R-2, R1-6, R1-10, C-MH and MHD zones.
1. Upon the issuance of a building permit, up to two 160 square foot metal storage containers may be established with approval of a temporary use permit. A temporary use permit is required prior to the storage containers being located on site and may be issued for up to 18 months at a time. Temporary use permits may be renewed so long as building permit remains in active status.
 2. For non-permit projects (emergency situations related to fire or flood, or remodels), up to two 160 square foot metal storage containers may be established with a temporary use permit for up to nine months. Emergency related projects are subject to a no-fee permit. Temporary use permits for emergency situations may be renewed for an additional nine-month period.
 3. Metal storage containers shall be located at least ten feet from the front and street side property lines and shall meet side and rear setback requirements for the zoning district in which they are located. Exceptions may be granted by the zoning administrator.
 4. There shall be no utilities installed within the metal storage container.
 5. Any deviations from these standards may be approved through the approval of a variance by the board of adjustment.
- F. Metal storage containers as a temporary use during construction in the C-1, C-2, C-3, I-1, and I-2 zones.
1. Upon the issuance of a building permit metal storage containers may be established with a temporary use permit. A temporary use permit is required prior to the storage container being located on site and may be issued for up to 18 months at a time. Temporary use permits may be renewed so long as building permit remains in active status.
 2. For non-permit projects, metal storage containers may be established with a temporary use permit for up to six months.
 3. Metal storage containers are required to meet all development standards of the zoning district in which they are located including setbacks, building separation and structure height.
 4. There shall be no utilities installed within the metal storage container.
 5. Any deviations from these standards may be approved through the approval of a variance by the board of adjustment.

(Code 1999, § 17.12.250; Ord. No. 13-004, 4-8-2013)



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Troy Bingham, Finance Director
SUBJECT: Approval of Emergency Ordinance O25-006 Authorizing Temporary Fees and Emergency Purchasing Authority to Sustain Aviation Fuel Availability at the Safford Regional Airport (1LT Duane Spalsbury Field).
DATE: Monday, April 28, 2025, at 6:00 p.m.

Purpose:

This is a request for Mayor and City Council to consider an emergency ordinance authorizing temporary fees and emergency purchasing authority to sustain aviation fuel availability at the Safford Regional Airport (1LT Duane Spalsbury Field)

Strategic Goals:

Quality of Life, Financial Management, Infrastructure

Background:

Due to changes in the Fixed-Based Operator (FBO) at the Airport, the City of Safford needs to declare an emergency to maintain operations at the airport in the interim basis. Staff will return to Council with details on purchases of fuel and equipment to continue operation at the airport.

Recommendation:

Approve Emergency Ordinance O25-006 authorizing temporary fees and emergency purchasing authority to sustain aviation fuel availability at the Safford Regional Airport (1LT Duane Spalsbury Field)

Attachments:

Emergency Ordinance O25-006

ORDINANCE NUMBER O25-006

An Emergency Ordinance of the City of Safford, Arizona, Authorizing Temporary Fees and Emergency Purchasing Authority to Sustain Aviation Fuel Availability at the Safford Regional Airport (1LT Duane Spalsbury Field).

WHEREAS, the City of Safford owns and operates Safford Municipal Airport, which is essential for public safety, economic development, and transportation in the region; and

WHEREAS, the City is currently experiencing an interruption in Fixed-Base Operator (FBO) services at the Safford Municipal Airport, which has impacted the management and distribution of aviation fuel and associated services, creating an urgent need to ensure continued fuel availability and airport operations;

WHEREAS, without prompt action, the City risks an interruption in fuel service that could jeopardize public safety, emergency response capabilities, and economic activity; and

WHEREAS, the City Council finds it necessary to authorize temporary adjustments to fees and to enable emergency purchases of goods, services, and equipment required to ensure continued fuel operations; and

WHEREAS, pursuant to **A.R.S. § 19-142(B)**, this ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Safford, Arizona, that this emergency ordinance is hereby adopted to authorize Temporary Fees and Emergency Purchasing Authority to Sustain Aviation Fuel Availability at the Safford Regional Airport.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL of the City of Safford this 28th day of April 2025, with an immediate effective date.

Richard Ortega, Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Beatrice Driver, CMC, City Clerk

William J. Sims, III, City Attorney

STATE OF ARIZONA)

) ss

County of Graham)

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance Number O25-006 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a regular council meeting held April 28, 2025, with an effective date of April 28, 2025. A quorum of the Council was present at the meeting.

Beatrice Driver, CMC, City Clerk

Date



CITY COUNCIL COMMUNICATION

TO: Mayor and Council
FROM: Troy Bingham, Finance Director
SUBJECT: Intent to Establish, Increase, and Eliminate Airport Fee in Response to FBO transition
DATE: Monday, April 28, 2025, at 6:00 p.m.

Purpose:

This is a request for Mayor and City Council to consider changes of airport fees for posting of intent to the City website.

Strategic Goals:

Quality of Life, Financial Management, Infrastructure

Background:

Due to changes in the Fixed-Based Operator (FBO) at the Airport, the City of Safford needs to establish fees for services to maintain operations at the airport in the interim basis. Staff will return to Council in July 2025, to formally adopt these fees.

Attachments:

Current Airport Fee Structure with Redlines



NOTICE OF INTENT TO ADOPT FEES

In accordance with A.R.S. § 9-499.15, **NOTICE IS HEREBY GIVEN** of the intent to adopt the Proposed Fee Schedule listed below for the airport. Proposed Fee Schedule attached as **Exhibit A**.

Proposed Fees will be presented to the Mayor and Council of City of Safford on Monday, April 28, at 6:00 pm, at the Safford Library Program Room of the Safford Library, located at 808 S 7th Avenue, Safford, Arizona.


Beatrice C. Driver, City Clerk

April 26, 2025
Date Posted

Exhibit A

SAFFORD REGIONAL AIRPORT

SCHEDULE OF RATES AND CHARGES

SECTION 1 – TENANT FEES

Article 1 - Tie-Down Fees

Tie-Down fees shall apply to based aircraft parking on the public aprons at the airport.

<u>Aircraft Type</u>	<u>Monthly</u>
Single-engine, piston engine:	\$40.00
Turboprop/Twin Engine/Jet:	\$60.00

Article 2 – T-Hangar Leases

Existing T-Hangars (4450 E Aviation Way)	\$200.00 per month*
New T-Hangars (All Others)	\$300.00 per month*

*Rate subject to a 3% increase each fiscal year on new and existing leases.

Article 3 – Ground Leases

Ground Lease rate for airside property	\$0.20 per square foot annually*
Ground Lease rate for landside commercial property	\$0.15 per square foot annually*

*Rate subject to a 3% increase each fiscal year on new and existing leases.

Article 4 – AERONAUTICAL BUSSINESS PERMIT FEES

The following annual Commercial Operation Fees shall be assessed to each commercial aeronautical activity or enterprise operating out of the Safford Regional

Airport.

Air Ambulance/Aeromedical Companies:	\$500.00
Aircraft Charter/Air Taxi Operators:	\$500.00
Aerial Applicator (Firefighting or Agricultural):	\$500.00
Aircraft Painting and Refurbishment:	\$150.00
Airframe and Powerplant Repair:	\$150.00
Avionics Repair:	\$150.00
Other Commercial Activity:	\$150.00
Aircraft Rental:	\$150.00
Aircraft Sales:	\$150.00
Aircraft Flight Instruction:	\$ 150.00
Mobile Airframe and Powerplant Mechanic:	\$ 150.00*

Commercial aeronautical activity operators shall pay each fee applicable to the operator's activities. The exception to these requirements is government entities, who are exempted from paying any aeronautical business permit fees.

* Mobile mechanics shall be required to obtain and provide the applicable insurance policies equal to those required of a based airframe and powerplant repair station. Mobile mechanics shall be defined as aircraft mechanics conducting aircraft repair activities on the airport without a hangar or operating agreement.

ARTICLE 5 - FUEL FLOWAGE FEES

Self-Fueling Permit – 100LL	12Cents/Gallon
Self-Fueling Permit – Jet A	15 Cents/Gallon
Transient Self-Fuelers – All Fuel Types	20 Cents/Gallon

Self-fueling permit holders shall pay all flowage fees based on delivered quantities. Transient fueller flowage fees shall apply to any commercial entity operating on the airport on a temporary basis that wishes to provide their own fuel from a truck.

ARTICLE 6 – LEASE APPLICATION FEE

Persons desiring to enter into a ground lease shall pay the following fee to help offset the City's cost of advertising and preparing the various documents:

Per lease application: \$150.00

ARTICLE 7 – LEASE/OPERATING AGREEMENT ASSIGNMENT FEE

Persons or entities with a current ground lease or operating agreement shall pay the following fee when selling, assigning, or transferring their agreement to another person or entity:

Per sale, assignment or transfer: \$150.00

ARTICLE 8 – HANGAR RENT

The following fees shall apply to all hangars owned and leased by the City of Safford. All rates shown below are at an annual rate.

4,000 to 6,000 square feet : \$5.50 to \$7.00 Per Square Foot, Triple Net **6,000**

to 8,500 square feet : \$4.75 to \$6.00 Per Square Foot, Triple Net **8,500 to**

12,000 square feet: \$4.50 to \$5.75 Per Square Foot, Triple Net

The rate assigned to each hangar shall be within the assigned range and based upon the age, condition, apron access, and interior build-out of the hangar.

ARTICLE 9 – AIRCRAFT STORAGE FEES

Aircraft storage fees shall be charged to any company or individual wishing to store a non-airworthy aircraft on the airport for an extended period of time. These fees shall also apply to any non-airworthy or abandoned aircraft on the apron as defined in the Airport Rules and Regulations. All rates shall be based upon the aircraft's Maximum Gross Takeoff Weight (MGTW) as indicated on the aircraft's Airworthiness Certificate.

Under 24,999 lbs MGTW: \$100.00/month

25,000 to 49,999 lbs MGTW: \$150.00/month

50,000 to 99,999 lbs MGTW: \$200.00/month

100,000 to 200,000 lbs MGTW: \$250.00/month

ARTICLE 10 – MISCELANEOUS FEES

Aircraft ground support vehicles, such as trucks, trailers, and fuel trucks for transient aircraft operating out of the airport shall pay \$300 per month per vehicle.

Airport Staff Hourly Rate - \$50/hour

Runway/Taxiway Light Replacement Fee - \$500 per light

Office Space Lease Rate - \$1.25/square foot monthly

FBO FEES

Article 1 – Ramp Fees

Ramp fees shall be assessed on all transient aircraft parking on any public apron space and shall be waived with the purchase of fuel. Purchase of fuel in the amount specified below shall waive both ramp and landing fees.

Aircraft Type	Ramp Fee (Daily Rate)	Ramp Fee (Monthly Rate)	Minimum Fuel Purchase to Waive Fee
Piston Single	\$5	\$50	15 Gallons
Piston Twin	\$10	\$100	30 Gallons
Type 2 & 3 Helicopters	\$20	\$200	50 Gallons
Type 1 Helicopters	\$30	\$300	200 Gallons

Single-Engine Turboprops	\$40	\$400	50 Gallons
Twin-Engine Turboprops	\$75	\$500	100 Gallons
Light Jets	\$40	N/A	100 Gallons
Mid-Sized Jets	\$100	N/A	200 Gallons
Super Midsized Jets	\$200	N/A	250 Gallons
Large Cabin Jets	\$250	N/A	350 Gallons
Ultra-Long Range Jets	\$300	N/A	450 Gallons
Regional Jets	\$350	N/A	450 Gallons
Narrow-Body Jets	\$500	N/A	700 Gallons

*The Airport manager may lower minimum fuel purchase requirements on a case-by-case basis based on conditions affecting the safety of flight of the aircraft in question.

ARTICLE 2 – FUEL RESALE RATES

Fuel shall be available for resale to businesses and individuals using the airport based on the following schedule. The Airport Manager shall administer the pricing and sale of fuel based on the following minimum margins above the current rack price. The Airport Manager may increase prices above these margins based upon pricing at similar airports in the region. The Airport Manager may also sell fuel below these margins during special events.

Fuel Type	Minimum Margin
100LL Self-Serve	\$1.00
100LL Full-Service	\$1.50
Jet A Full -Service	\$2.25
Unleaded Fuel (MOGAS)	\$1.00
Diesel	\$1.00
Bulk Purchase (All Fuel Types With Minimum 500 Gallon Purchase)	\$0.50
Military Contract Fuel	Set By Contract
Civilian Contract Fuel	Set By Fuel Provider
After Hours Call-Out Fee	\$50
GPU Fee	\$60

ARTICLE 3 – Landing Fees

All transient aircraft landing at the airport shall be assessed a landing fee based on their Maximum Gross Takeoff Weight (MGTW) as follows:

Based Aircraft	No Fee
0lbs to 4,000 lbs.	No Fee
4,001. to 12,499 lbs.	\$2.00/ 1000 lbs. (rounded to nearest 1000
lbs) 12,500 lbs. and up.	\$3.00/1000 lbs. (rounded to nearest 1000
lbs)	

Landing fees will be charged for landings only. Landing fees will be waived for transient aircraft that purchase fuel only on the day of purchase based on the schedule below*.

Aircraft Type	Minimum Fuel Purchase to Waive Fee
All Piston Aircraft	25 Gallons
Type 2 & 3 Helicopters	50 Gallons
Type 1 Helicopters	200 Gallons
Single-Engine Turboprops	50 Gallons
Twin-Engine Turboprops	100 Gallons
Light Jets	100 Gallons
Mid-Sized Jets	200 Gallons
Super Midsized Jets	250 Gallons
Large Cabin Jets	350 Gallons
Ultra-Long Range Jets	450 Gallons
Regional Jets	450 Gallons
Narrow-Body Jets	700 Gallons

*The Airport manager may lower minimum fuel purchase requirements on a case-by-case basis based on conditions affecting the safety of flight of the aircraft in question.

Landing fees shall not apply to military, law enforcement or other government-owned emergency aircraft. Transient aircraft paying flowage fees will not be charged landing fees.